

Georgetown City Council Meeting
Monday, February 28, 2011
6:00 pm

The Georgetown City Council Meeting was called to order by Mayor Everette Varney with all members present. After a moment of silence Councilwoman Skinner led the pledge.

1. **Minutes:**

A motion was made by Councilman Thompson, and seconded by Councilman Prather to approve the minutes of the February 7, 2011 special council meeting. **Motion unanimously approved.**

2. **Annual Georgetown Leadership Retreat Minutes:**

Mayor Varney asked for the council's approval of the retreat booklet as minutes for the Leadership retreat. Councilman Penn expressed concern about the action items in the book stating those items had not been discussed that day.

A motion was made by councilman Penn and seconded by Councilwoman Skinner to strike the action items that were included in the retreat minutes. **Motion unanimously approved.**

A motion was made by Councilman Penn and seconded by Councilman McEuen to accept the corrected minutes of the Georgetown Leadership Retreat. **Motion unanimously approved.**

3. **Acknowledgement of Receipt of Bills:**

Mayor Varney requested council acknowledge receipt of bills. **Council acknowledged receipt of bills.**

4. **Public Concerns:**

A.) George Lockard asked for the community's help with raising funds and helping to build a home for a mother and her physically handicapped child. This home was not originally budgeted for by Habitat for Humanity and their funds are currently depleted. Habitat will need to raise \$70,000.00 and will be fundraising for the next three months.

B.) Janet Poland principal owner of the Poland Insurance Agency opposes the new insurance premium tax. Poland stated that two years ago when the tax was raised to seven percent the council promised to sunset the increase on June, 30 2011. Poland said she was here to represent her policy holders as well as other policy holders in the community.

C.) Detective Johnson with the Georgetown Police Department requested street closure for a 2 mile run between 8:00 am and 12:00 pm on March 26, 2011

that will start the official kick off for the Lybrook program. This program is a faith based mentoring program for individuals who are fighting addiction. The public is invited to attend. The run will start at the corner of Clay Avenue and South Hamilton Street and end at the corner of Old Lemons Mill Road and Second Street. A motion was made by Councilman Prather and seconded by Councilman McEuen to allow street closure for the 2 mile run. **Motion unanimously approved.**

5. Mayors Comments:

A.) Red Cross Proclamation

Mayor Varney presented the Red Cross with a proclamation declaring March 2011 American Red Cross month.

B.) Selection of HR Director

Mayor Varney introduced Rodney Vinegar as the city's new Human Resource Director. Councilman Singer asked if Vinegar would be a forty hour a week employee. Varney stated that Vinegar would be a contract employee and that he would present the contract at the next council meeting.

C.) Approval of City Attorney

Mayor Varney introduced Logan Askew and asked for council's approval for this appointment. Councilman Singer asked if this would be a fulltime position. Varney stated Askew would be a fulltime city attorney. Singer asked if Askew's salary would come from the salaries budget line general government. Finance director Pendergrass stated she was shifting money from the professional service line. Total salary for the year will be \$ 60,000.00 for 1200 hours plus benefits. A motion for this appointment was made by Councilman Lusby and seconded by Councilman Prather. **Motion unanimously approved.**

D.) Approval of Fire Chief

Mayor Varney welcomed Chief Robert Bruin back and asked for council's approval for his appointment to Fire Chief. A motion was made by Councilman Thompson and seconded by Councilman McKuen. **Motion unanimously approved.**

E.) Public Hearing Bridge Street bridge

There will be a public hearing held March 3, 2011 at 5:00 pm concerning the closing of the Bridge Street bridge. Written comments from citizens who are not able to attend will be accepted.

6. Horsey Hundred Memorial Day Weekend Bicycle Race :

Don Leach with the Bluegrass Cycling Club asked council to allow a police escort for the Horsey 100 scheduled for Memorial Day weekend. The escort would lead the group from downtown to the city limits. A motion was made

by councilman McKuen and seconded by Councilman Tackett to provide and escort for the Horsey 100. **Motion unanimously approved.**

7. John Simpson Georgetown/ Scott County Tourism:

- A.) James Koeppe Board Chair for Historic Georgetown let council know that the Festival of the Horse is back with the Historic Georgetown Committee. John Simpson is back to help with the Festival and requested the closing of West Main Street. The committee realizes there were issues with this closure and the one at the corner of Main and Broadway but in order to make the festival a success they feel these closures are necessary for the addition of more vendors. He has a committee working to address traffic issues and the notifying merchants. John will have the encroachment permit in the next few weeks and he will be asking for the council's approval for the street closing during the Festival.
- B.) John presented council and the mayor with materials from the Tourism Commission and gave a brief summary of what the Tourism Commission does for the city.

8. Finance:

A.) June 2010 Audit Report

The audit report for the year ending June 2010 is still not available. Auditors are still waiting on additional information from the previous Administration. Pendergrass hopes to have it by March 14, 2011. Council was provided with a copy of the Management Discussion and Analysis for the year ended 2010. This report is one component of the annual report.

B.) Approval of KLC Safety Grant

Pendergrass suggested that council approve the submission of the Fire Department's request for the Safety Grant. This request will provide funding for additional equipment to support confined space rescues. It is a 75/25 grant. A motion was made by Councilman Prather and seconded by Councilwoman Skinner. **Motion unanimously approved.**

C.) Chart of Accounts

Pendergrass provided council with information on grant revenues and how current year collections compare to previous years as requested by Councilman Singer at the last meeting. An overview of the organization for the chart of accounts in the accounting system was also provided.

D.) Discussion-Insurance Premium Tax

Mayor Varney asked for comments or recommendations on the Insurance Premium Tax Ordinance before the first reading stating there had been

some changes made. Pendergrass stated council had recommended extending the 7% one more year and to provide language to include putting funds into a capital improvement fund which could be moved back to the general fund with council approval. There was some discussion about the intent of the \$750,000.00 being put into the capital fund and how it could be transferred. Changing the \$750,000.00 to any dollar amount and how it could be transferred was discussed. City Attorney McSwain suggested the change be made immediately so that the first reading could still be during this meeting since the decision must be made by March 23, 2011. Councilman Lusby asked if the money had always gone into the general fund and Pendergrass said it had. Lusby suggested keeping it this way and paying for capital improvements from the general fund. Lusby feels having full access to the funds is important to the city.

Council recessed for a short period of time while Pendergrass, McSwain, and Askew reviewed the proposed language to revise the ordinance and accommodate Council's preferences. Their recommendation, presented to Council when they reconvened, was to delete Section 2 in its entirety and defer the discussion of the capital project fund to the budget ordinance.

E.) First Reading of Ordinance regarding Insurance Premium Tax

Attorney McSwain presented the first reading of the amended ordinance related to the insurance premium tax. The ordinance was brought before council by Betty Pendergrass, sponsored by Councilman Thompson

9 City Engineer:

A.) Amendment of MOU for Planning and Zoning Project List

City Engineer Eric Larson asked for council's approval to amend an MOU with the planning commission concerning several projects that were turned over to Planning and Zoning. A motion was made by Councilman Prather seconded by Councilwoman Tackett. **Motion unanimously approved.**

B.) Contract Amendment for Stormwater Proposal- CDP Engineers

Larson requested an amendment for a reallocation of funds to allow CDP Engineers to perform three additional tasks totaling \$12,400.00. A motion to approve was made by Councilman Thompson and seconded by Councilwoman Tackett. **Motion unanimously approved.**

10. Police:

A.) Approval to advertise for bids to upgrade 911 center radios

Chief Reeves requested council's approval to receive bids for the 911

centers radio upgrade. A motion to approve the bid process was made by Councilman McKuen and seconded by Councilman Penn. **Motion unanimously approved.**

B.) Approval for Federal Traffic Safety Grant Submission

Chief Reeves requested councils approval for submission of a Federal Traffic Safety Grant. It is a 100% grant and he is seeking \$45,916.00. A motion to approve the submission was made by Councilwoman Tackett and seconded by Councilwoman Skinner. **Motion unanimously approved.**

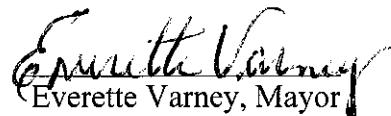
11. Comments:

Doug McSwain thanked the City of Georgetown for the privilege of letting him serve the city.

Councilman Lusby encouraged department heads to continue to be fuel efficient. Councilman Lusby asked for clarification from Pendergrass on the City Attorney's fees. Pendergrass said she used the salary plus the benefit package and divided by 1300 hours. Askew will actually make \$100.00 more per hour after 1300 hours. Pendergrass took \$60,000.00 plus the \$35,000.00 benefit package and divided by 1300 hours which is \$73.08 Askew will work about 100 hours each month.

A motion was made by Councilwoman Tackett and seconded by Councilman Prather to adjourn the meeting. **Motion unanimously approved.**

APPROVED BY:


Everette Varney, Mayor

ATTESTED BY:


Tracie Hoffman Chew, City Clerk/Treasurer